



**APPROVED BUDGET
CY 2020**

	Average Monthly	Annually
REVENUES:		
Fixed Revenue Share	750,000.00	9,000,000.00
Additional Revenue Share	549,981.61	6,599,779.28
Accounts Receivable Customer	2,125.00	25,500.00
TOTAL REVENUES	1,302,106.61	15,625,279.28
EXPENSES:		
PERSONNEL SERVICES		
Salaries and Wages - Regular	385,677.00	4,628,124.00
Personnel Economic Relief Allowance (PERA)	16,000.00	192,000.00
Representation Allowance (RA)	23,500.00	282,000.00
Transportation Allowance (TA)	23,500.00	282,000.00
Clothing Allowance	4,000.00	48,000.00
Productivity Enhancement Incentive	3,333.33	40,000.00
Honoraria (Director Fees and Remuneration)	47,407.50	568,890.00
Year End Bonus	32,144.00	385,728.00
Cash Gift	3,333.33	40,000.00
Other Bonuses and Allowances	33,135.50	397,626.00
Retirement and Life Insurance Premiums (GSIS)	46,281.24	555,374.88
PAG-IBIG Contributions	7,713.54	92,562.48
PhilHealth Contributions	5,785.16	69,421.92
Employees Compensation Insurance Premiums (GSIS)	800.00	9,600.00
Other Personnel Benefits	25,000.00	300,000.00
MAINTENANCE AND OTHER OPERATING EXPENSES		
Traveling Expenses	10,900.00	130,800.00
Training Expenses	49,167.00	590,004.00
Supplies and Materials Expenses	8,875.00	106,500.00
Fuel, Oil and Lubricants Expenses	14,350.00	172,200.00
Semi-Expendable Machinery and Equipment Expenses	1,535.00	18,420.00
Postage and Courier Services	2,500.00	30,000.00
Telephone Expense - Landline/Mobile	2,500.00	30,000.00
Internet Subscription Expenses	4,800.00	57,600.00
Cable, Satellite, Telegraph and Radio Expenses	820.00	9,840.00
Awards/Rewards Expenses	6,170.00	74,040.00
Extraordinary and Miscellaneous Expenses	8,200.00	98,400.00
Auditing Services	5,000.00	60,000.00
Other General Services	1,200.00	14,400.00
Taxes and Other Fees	7,738.00	92,856.00
Fidelity Bonds Premiums	750.00	9,000.00
Insurance Expenses	16,525.00	198,300.00
Advertising, Promotional and Marketing Expenses	2,000.00	24,000.00
Representation Expense	29,600.00	355,200.00
Membership Dues and Contributions to Organizations	2,785.00	33,420.00
Donations	3,000.00	36,000.00
Repairs and Maintenance - Building and Other Structures	3,000.00	36,000.00
Repairs and Maintenance - Machinery and Equipment	8,250.00	99,000.00
Repairs and Maintenance - Transportation Equipment	4,500.00	54,000.00
Other Maintenance and Operating Expenses	6,500.00	78,000.00